

Altarnun Parish Council "RO AN HAL"

DRAFT Minutes of **Altarnun Parish Council (APC)** meeting held at Altarnun Village Hall, Wednesday 3rd April which commenced at 7.30 pm. **APC members present:** Cllr Dowler (Chair), Cllr Bloomfield, Cllr Masters, Cllr Vickery, Cllr Pooley, & Cllr Smith. **Also present:** Cornwall Cllr Parsons, Mr R Turner (APC clerk) and three members of the public.

48/24 Apologies for absence: Cllrs Halls, Cllr Pannell, Cllr Branch, Cllr Kendall & Cllr Wendon.

49/24 Members declaration of interests and requests for dispensations. Members declaration of Gifts and Hospitality.

No declarations were made. The clerk reported that Cllr Masters had signed his Declaration of Acceptance of Office prior to the meeting.

50/24 Invitation for members of the public and Cornwall Councillor Adrian Parsons to address the meeting.

Members of the public addressing the meeting:

-Advised that plans are underway, subject to the weather being the antithesis of last year, to hold the annual fun day in Altarnun on the 6th July 2024 and hoped parish councillors would be able to attend.

-That there are some perceived shortcomings to the Altarnun Parish footpath network in terms of way marking, defective stiles and dangerous footings.

Cllr Parsons joined the meeting.

Cllr Smith joined the meeting.

Cllr Parsons reported that following the visit of a Cornwall Council building inspector to the Methodist Chapel in December 2023, it appears the owner has not responded to the inspectors request to start work on making the building safe. Should that stance remain unchanged it may very well be that the property has to be closed for public access.

51/24 To approve the minutes of the APC Meeting held on 6th March 2024.

It was proposed by Cllr Bloomfield, seconded by Cllr Vickery, it was then **resolved** that the minutes of the APC meeting held on 6th March 2024 were correctly recorded and that they be signed by the Chair. Cllr Dowler signed the minutes.

52/24 Matters arising from minutes of APC Meeting 6th March 2024 and not included in this agenda.

There were no matters arising.

53/24 Finance Matters: The Responsible Finance Officer (RFO) reported:

-Reclaimed VAT £2009.77 received 14.3.2024.

-Credit bank interest £26.94 received 28.3.2024

-Funds held at bank as at 31.3.2024 were £28989.99.

-2023/24 internal audit instructed 1.4.2024 and gave a summary of the financial year end finance report which had been circulated to members prior to the meeting. This included the years income and expenditure, budget performance, residual reserves as at 31.3.2024 and a revised statement of assets as at 31.3.2024, now published on the APC website.

The RFO advised the following accounts payable:

-Cornwall ALC Limited £498.06 – annual subscription. Chq 1440

-SW Hygiene Ltd £252.40 toilet maintenance annual fee. Chq 1441.

-Intermedical UK Ltd £72 Defibrillator pads. Chq. 1442.

-Smart Brothers £638. Altarnun general maintenance £508 & Bolventor £130. Chq1443.

Cllr Pooley proposed to approve payment, Cllr Masters seconded, and it was unanimously **resolved** to pay these accounts. Cllr Dowler signed the schedule of payments being made.

54/24 Planning Applications: Statutory consultee comments were made for two applications:

-PA24/01669 **Proposal** Works to trees subject to a Tree Preservation Order (TPO), works include Tree No.1 2 stem Sycamore reduce the height by 20% in order to reduce the risk of it falling. Tree No. 2 Oak tree reduce the height of second limb by 20 ft Tree No. 3/ Beech tree remove a limb from a beech tree which has developed large holes down one side of the tree in a line, and where the limb meets the tree there's a large hole which is 280x460mm, also reduce the height of the tree. **Location** The Vicarage Altarnun **Applicant** Mr Melvyn Jenkinson.

After discussion and clarifying the planning documents, Cllr Dowler proposed & Cllr Pooley seconded to approve the following consultee comment to CC Planning & Sustainable Development Office, which was **resolved:** *Altarnun Parish Council supports this application to ensure risks are mitigated and ongoing safety is assured.*

-PA24/01554 **Proposal** Construction of single storey side extension & associated landscaping works. **Location** Tidn A Taw Trewint Marsh **Applicant** Mrs Watson

After discussion and clarifying the planning documents, Cllr Pooley proposed & Cllr Bloomfield seconded to approve the following consultee comment to CC Planning & Sustainable Development Office, which was **resolved:** *Altarnun Parish Council supports this development which appears to be in keeping with the existing built form.*

55/24 Planning Decisions: The following application was reported as being **approved** by the LPA: PA24/00350. It was also reported that permission in principle had been granted for PA24/00998 and advice given for PA24/00139/PREAPP.

For further details about any planning application, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>

56/24 Pre-Application Planning, reported for information only.

No cases were reported.

57/24 Penpont View.

The clerk reported ongoing correspondence with the Cornwall Council Community Link Officer with regard to devolving the grass maintenance which would be subject to final agreements and legal processes to transfer the land to APC ownership, which is understood to be on a shared cost basis with Cornwall Council. No action at this time would be binding. After discussion Cllr Dowler proposed the devolution proposal should be progressed and make enquiries as to whether a short term licence to allow the parish council to cut whilst the longer term devolution is progressed would be possible with the permission of Cornwall Housing/ Environment Service who are currently responsible for the site. If so, if APC would get direct remuneration to cover the cost or be expected to meet it from precept income. Also to enquire as to the detailed apportionment of expected legal costs. Cllr Bloomfield seconded, and it was **resolved** to proceed as proposed. The clerk undertook to complete and return a pro forma devolution proposal with the enquiries as resolved.

58/24 Highways.

The clerk undertook to continue reporting highway issues to Cornwall Council, currently at South Carne and Trenarrett.

59/24 To receive the 2024 parish cemetery report and consider and approve any necessary action or works.

The annual maintenance and safety inspection report dated April 2024, signed off on behalf of APC by Cllr Dowler, was received which contained no safety issues or concerns. The clerk undertook to place it on file.

The RFO report included in minute 53/24, mentioned cemetery fee income had be exceptionally low in the last 12 months. Cemetery fees were not reviewed.

60/24 Footpaths.

After brief discussion amongst councillors regarding the local footpath network Cllr Bloomfield proposed that the Altarnun Walkers are requested to deliver an annual report to the forthcoming Annual Parish Meeting to include their observations of the parish footpath network. Cllr Smith seconded, and it was resolved that the clerk make a request to the group to report as proposed.

61/24 Correspondence – for information only.

-Copy letter from Cornwall Council to landowners on Trewint Downs re clay pigeon shoots.

-Member of the public re Altarnun parish footpath network.

-Member of the public requesting to donate and position a bench seat on the church side of the Pack Horse Bridge.

-Various CALC, NALC & Cornwall Council briefings.

-Community Link Officer re the Community Capacity Fund.

-Member of the public acknowledging the recent excellent performance of local professional boxer, Sam Smith & recommending the councils congratulations. Cllr Dowler requested that congratulations be passed to Mr Smith on behalf of APC.

62/24 Advise venue, time & date of Annual Parish Meeting & Annual Council Meeting to be at Altarnun Village Hall, Wednesday 8th May 2024, starting with the Annual Parish meeting at 7.30pm, the Annual Council Meeting will start 5 minutes after the parish meeting closes.

These details were confirmed, and Cllr Dowler closed the April meeting at 9.37pm.